WOODLAND PARK BOARD OF EDUCATION WORKSHOP MEETING MINUTES MAY 6, 2013

<u>CALL TO ORDER</u> N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News.

FLAG SALUTE

ROLL CALL

Members Present –Joanne Mitchell, Francie Keating, Mark Salemi, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen, Bob Kassai

Members Absent - Maria Flynn

Also Present - Elaine Baldwin, Tom DiFluri

PUBLIC HEARING – AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD.

The Board then reviewed the proposed agenda for May 20th. The majority of members directed the Superintendent and Business Administrator to solicit proposals for the following professional services:

- 1. School Board/Labor Relations Attorney
- 2. Auditor
- 3. Architect
- 4. Civil/Environmental Engineer
- 5. Bond Counsel
- 6. Health Insurance Advisor/Broker
- 7. Insurance Broker Property Casualty/Workers Compensation/School Leaders Liability

Appointment contracts to be awarded at the June regular Board meeting.

Mrs. DaSilva reported on the policy committee meeting of 4/29. She said the committee reviewed each of the policies that are on the May 20th agenda for approval. She also advised board members that the committee is planning revisions to policy#5511, Dress Code, by expanding color choice of clothing. She invited all board members to submit their comments or suggestions to her by May 20th.

Mr. DiFluri then reviewed the enclosed five year Capital Budget report and noted that it would be a challenge funding the projects and equipment listed.

Bd. President Kassai selected former Board President Mitchell to address the students at the upcoming graduation ceremony.

Board agreed to meeting with the Municipal governing body to discuss opportunities to expand shared services. The meeting will be held on Wednesday, May 29th at 6:00pm. No formal action will be taken.

NEW BUSINESS – ACTION WILL BE TAKEN

PERSONNEL: Dr. Salemi reported on matters of personnel.

213-188 TERMINATION OF EMPLOYMENT

Motion by <u>SALEMI</u> Seconded by <u>KEATING</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the termination of employee #4294, effective April 22, 2013. Roll Call: 8 YES

213-189 - HIRE OF SUBSTITUTE CUSTODIAN

Motion by <u>SALEMI</u> Seconded by <u>BOLEN</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the hire of Giuseppe Ricci, as a substitute custodian, at a rate of \$20/hr., with no benefits. Applicant has black seal license.

Roll Call: 8 YES

213-190 -HIRE OF SUBSTITUTE CUSTODIAN

Motion by <u>SALEMI</u> Seconded by <u>MITCHELL</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to ratify the hire of Stuart Stephens, as a substitute custodian, at a rate of \$20/hr., with no benefits, retroactive to May 1, 2013. Applicant has black seal license.

Roll Call: 8 YES

213-191 - SUMMER CUSTODIAL HELP

Motion by <u>SALEMI</u> Seconded by <u>KEATING</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the hire of the following college/high school students for summer custodial help, for 35 days, 5 hrs./day, @ \$10/hr.

Adam Skurat, Andrew Konzelmann, Matt Koch, Zachary Esteve, Al Agnes, and one TBD.

Roll Call: 8 YES

EDUCATION: Mrs. DaSilva reported on matters of education.

213-192- REVISION OF 2012-2013 CALENDAR

Motion by ______ DASILVA _____ Seconded by ______ BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind Resolution #213-162 amending the 2012-2013 school calendar reflecting a full-day professional development day on May 21, 2013.

BE IT FURTHER RESOLVED, to amend the 2012-2013 school year calendar to approve a half-day professional day on May 21, 2013.

Roll Call: 8 YES

213-193- APPROVAL OF HOME INSTRUCTION

Motion by <u>DASILVA</u> Seconded by <u>PASCRELL</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of home instruction for student #32246, retroactive to April 22, 2013 through the end of the school year.

Roll Call: 8 YES

213-194 – APPROVAL OF WOODLAND PARK K-8 MATH CURRICULUM

Motion by <u>DASILVA</u> Seconded by <u>BARGIEL</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Woodland Park K-8 math curriculum. Roll Call: 8 YES

213-195- APPROVAL OF 2013-2016 TECHNOLOGY PLAN

Motion by <u>DASILVA</u> Seconded by <u>BARGIEL</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission of the 2013-2016 Woodland Park Technology plan.

Roll Call: 8 YES

FINANCE: Mrs. Keating reported on matters of finance.

213-196 - POMPTONIAN INC. FOOD SERVICE MANAGEMENT CONTRACT RENEWAL

Motion by <u>KEATING</u> Seconded by <u>DASILVA</u>

BE IT RESOLVED, that the Woodland Park Board of Education approves the renewal of the food service management contract with Pomptonian Inc., for the 2013-2014school year.

FURTHER RESOLVED, the Woodland Park BOE approves the renewal contract which contains the following language regarding management fee and guarantee.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.1600 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC. Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.50 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1600 will be multiplied by total meals.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2013-2014.

Roll Call: 7 YES, 1 NO - BOLEN

213-197 - 2013-2014 TRANSPORTATION CONTRACT RENEWAL-DURHAM SCHOOL SERVICES Motion by <u>KEATING</u> Seconded by <u>MITCHELL</u>

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve renewal of transportation contract with Durham School Services, for two bus routes, at an increase of 2%, for the 2013-2014 school year as follows:

| TIER# | ROUTE# | CONTRACTOR | PER DIEM |
|-------|--------|------------|----------|
| 1 | MBG-T1 | DURHAM | \$125.33 |
| 1 | CO-T1 | DURHAM | \$125.33 |
| 1 | MBG-T2 | DURHAM | \$125.33 |
| 1 | CO-T2 | DURHAM | \$125.33 |
| | | | |

Roll Call: 7 YES, 1 NO - BOLEN

<u>NEW BUSINESS – ACTION WILL NOT BE TAKEN</u> 213-APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the April 15, 2013 regular meeting.

Roll call vote

Motion by _____ Seconded by _____

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the April 15, 2013 regular meeting.

213-APPROVAL OF REGISTER REPORT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the April 2013 Register Report.

Roll Call:

BOARD ACTION

213- APPOINTMENT OF TREASURER OF SCHOOL MONIES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ann Purzycki, Treasurer of School Monies, for the 2013-2014 school year. Salary \$3,021.24 Roll Call:

Ron Cun.

213- APPOINTMENT OF SCHOOL BOARD AND LABOR RELATIONS ATTORNEY

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of <u>Lindabury, McCormick, Estabrook & Cooper</u>, as Board and Labor Relations Attorney, for the 2013-2014 school year, at \$160 per hour.

Roll Call:

213-APPOINTMENT OF SCHOOL AUDITORS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ferraioli, Wielkotz, Cerullo & Cuva Auditors, as per enclosed professional service agreement for the 2013-2014 school year. Approximate cost \$19,000 per year.

Roll Call:

213- APPOINTMENT OF SCHOOL ARCHITECT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Dicara/Rubino Architects, for the 2013-2014 school year, as per attached proposal.

Roll Call:

213- APPOINTMENT OF CIVIL/ENVIRONMENTAL ENGINEER

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of T&M Associates, for the 2013-2014 school year, as per attached schedule of hourly rates. Roll Call:

213-APPOINTMENT OF BOND COUNSEL

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Rogut, McCarthy, Troy LLC, Counselors at Law, as Bond Counsel for the 2013-2014 school year as per attached rate schedule.

213 - APPOINTMENT OF SCHOOL INSURANCE BROKER

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Marcliff Insurance Agency as insurance broker of record, for the 2013-2014 school year.

Roll Call:

213 -BROWN & BROWN BENEFIT ADVISORS

Motion by _____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Brown & Brown Benefit Advisors as Health Insurance advisor for the 2013-2014 school year.

Roll Call:

213 -ED-DATA SERVICES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ed-Data Services to provide cooperative purchasing bidding services for the 2013-2014 school year at \$5,940 per year. ENCLOSURE

Roll Call:

213- PCESC SHARED TECHNOLOGY SERVICES AGREEMENT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve shared services contract with Passaic County Educational Services Commission to provide full range of onsite technology services to the district at an annual cost of \$125,700+overtime as needed, capped at \$5000/yr., for the 2013-2014 school year. District will be staffed with one full time person and one part time person. (2 days per week) Roll Call:

213-APPOINTMENT OF SCHOOL DOCTOR

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of St. Joseph Family Medicine-School Doctor, for the 2013-2014 school year at an approximate cost of \$4,345.

Roll Call:

213- SUBSTITUTE RATES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the substitute teacher and nurse salaries for the 2013-2014 school year as follows:

| • | Daily per diem Substitute Teachers: | \$90 |
|---|--|-----------------------|
| • | Daily per diem Substitute Aide | \$80 |
| • | Daily per diem Substitute Nurses: | \$110 |
| • | Long term Substitute Teachers (more than 10 consecutive days) Long term Substitute Teachers Highly | \$110 |
| | Qualified Fully Certificated: | \$120 - \$175 (range) |
| • | Substitute Custodians no Black Seal Substitute Custodian w/ Black Seal | \$15/hr. \$20/hr. |

213 - TRAVEL EXPENDITURE

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, in accordance with recently enacted State travel regulations, the maximum travel/workshop expenditures amount for the 2013-2014 school year shall be <u>\$30,000</u>.

Further resolved the Board established $\underline{\$40,000}$, as the maximum travel expenditure for the 2012-2013 school year and has expended year to date amount of $\underline{\$21,000}$. (Majority of expenditures are for teacher workshops)

Roll Call:

213- -MILEAGE REIMBURSEMENT RATE

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the mileage Reimbursement Rate at State of NJ allowance - .31 cents per mile effective July 1, 2013.

Roll Call:

213-PETTY CASH FUND

Motion by _____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to establish the following Petty Cash Funds and their custodians for the 2013-2014 school year:

| Office/School | Custodian of Monies | Amount | | |
|-------------------------|---------------------|--------|--|--|
| Superintendent's Office | Donna Santulli | \$1500 | | |
| Business Office | Teresa Laurie | \$2000 | | |
| Beatrice Gilmore School | Laura Lijoi | \$2000 | | |
| Charles Olbon School | Judy DeLucca | \$2000 | | |
| Memorial School | Pat Leporini | \$2000 | | |
| Child Study Team | Lynn Meeker | \$1500 | | |
| Buildings & Grounds | Jack Wittig | \$1200 | | |

Roll Call:

213--MEETING VIDEOTAPING

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the cost of \$65 per meeting to videotape each regular Board of Education meeting held at the Municipal Building.

Roll Call:

213- -BANK DEPOSITORIES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the following institutions be designated as depositories for the accounts as indicated for the period July 1, 2013 to June 30, 2014: WELLS FARGO

General, Agency, Payroll, Debt Services, Unemployment Trust, FSA Account

PNC BANK

School Student Activity Accounts, Board Office Student Activity Account, Lunch Program Account, Construction Account

BE IT FURTHER RESOLVED, that authorization be granted to the President, and in his/her absence, the Vice-President, the Board Secretary, and the Treasurer of School Monies, to sign warrants and documents on behalf of the Board of Education for the General Fund and Capital Projects Fund. The Superintendent and the Business Administrator be authorized to sign warrants for the Agency Account, Lunch Program Account, Board Student Activity Account.

BE IT FURTHER RESOLVED, that authorization be granted to the Business Administrator and Principal of each respective school to sign warrants and documents for each schools activity account.

Roll Call:

213 - DESIGNATION OF NEWSPAPER

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to designate The North Jersey Herald News, as the official newspaper for the placement of legal ads and other purposes as deemed necessary and The Record as official alternate newspaper.

Roll Call:

213- FIELD TRIPS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the field trips list for the 2013-2014 school year. ENCLOSURE

Roll Call:

213-POLICIES AND PROCEDURES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Board re-adoption of the Woodland Park Board of Education Policy Manual, Woodland Park Board of Education District Procedural Manual and Woodland Park Board of Education Special Education, Speech, Basic Skills Instruction, English as a Second Language and Impact Procedural Manual as presently constituted and further that all elements remain subject to future review and update pending subsequent approval by the Board.

Roll Call:

213 - CURRICULUM AND TEXTBOOKS ADOPTION

Motion by _____ Seconded by __

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve The New Jersey Administrative Code 6:8-4.3(a) 31 requires the Board of Education annually approve the Curricula and the Courses of Study used by the school district. Inclusive in the list is the Basic Skills Subjects, Infused Curricula, Textbooks, Workbooks, Special Subject Area and Supportive Instructional Areas. Copies of the Curricula and the Courses of Study are available in the Superintendent's Office for review. Roll Call:

213 -MISSION STATEMENT AND SYSTEM GOALS ADOPTION

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to adopt the District's Mission Statement and System Goals, as attached.

Roll Call:

PERSONNEL: Dr. Salemi will report on action to be taken at the regular meeting.

213- CERTIFICATED STAFF APPOINTMENTS

213- NEW SUBSTITUTES

Motion by _____ Seconded by _

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the new substitute teacher list for May of the 2012-2013 school year per the Passaic County Educational Services Commission.

Roll Call:

EDUCATION: Mrs. DaSilva will report on action to be taken at the regular meeting.

213- DONATION TO WOODLAND PARK HISTORICAL SOCIETY

Motion by _____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to donate various historical documents and pictures of the Woodland Park School District, to the Woodland Park Historical Society.

Roll Call:

(Mr. Rick Lijoi, President of the Woodland Park Historical Society, will address the Board and answer any questions. Mr. Lijoi was a former teacher, Principal and retired in 2006 as Superintendent of the Woodland Park School District)

FINANCE: Mrs. Keating will report on action to be taken at the regular meeting.

213- SECRETARY/TREASURER REPORTS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of March 2013 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2013, the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

Roll Call:

<u>213-- APPROVAL OF BILL LIST</u>

Motion by ______, Seconded by ______.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of $\underline{\$}$

| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|
| #76 C77 | |
| Total Bill List | \$ |

Roll Call:

213- TRANSFERS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of March 2013 .

| Account # | Acct. Description | Old Amount | Adjustment | New Balance |
|-------------------|-----------------------|-------------|------------|-------------|
| 11-000-213-600-20 | Supplies & Materials | \$ 2,200.00 | \$ 200.00 | \$ 2,400.00 |
| 11-000-221-610-00 | Instruction Materials | \$ 803.00 | \$ 100.00 | \$ 903.00 |
| 11-000-230-585-00 | BOE Other Purch Serv. | \$ 4,750.00 | \$ 100.00 | \$ 4,850.00 |

| 11-000-251-600-00 | Supplies & Materials | \$ 7,900.00 | \$ 200.00 | \$ 8,100.00 |
|-------------------|--------------------------|----------------|---------------|----------------|
| 11-000-261-420-00 | Clean Repair & Maint Svc | \$ 117,893.00 | \$ 1,000.00 | \$ 118,893.00 |
| 11-000-262-520-00 | Insurance | \$ 70,659.00 | \$ 6,000.00 | \$ 76,659.00 |
| 11-000-262-610-00 | General Supplies | \$ 53,500.00 | \$ 2,000.00 | \$ 55,500.00 |
| 11-000-263-420-00 | Grounds Repair Services | \$ 13,401.00 | \$ 2,000.00 | \$ 15,401.00 |
| 11-000-270-511-00 | Cont. Svc. Transport | \$ 96,815.00 | \$ 300.00 | \$ 97,115.00 |
| 11-000-291-270-00 | Health Benefits | \$2,072,710.00 | (\$13,900.00) | \$2,058,810.00 |
| 11-190-100-610-00 | General Supplies | \$ 70,080.00 | \$ 2,000.00 | \$ 72,080.00 |

BUILDINGS & GROUNDS: Mr. Pascrell will report on action to be taken at the regular meeting.

POLICY: Mrs. DaSilva reported on the committee meeting of 4/29 and action to be taken at the regular meeting.

213-APPROVAL OF POLICY REVISIONS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions of the following existing policies:

| POLICY # | POLICY NAME | MANDATED/RECOMMENDED |
|----------|--|----------------------|
| 0132 | Executive Authority | Recommended |
| 0151 | Organization Meeting | Recommended |
| 0153 | Annual Appointments | Recommended |
| 0167 | Public Participation in Board Meetings | Recommended |
| | Acceptable Use of Computer Networks/ | |
| 2361 | Computer & Resources | Mandated |
| 2415 | No Child Left Behind | Mandated |
| 2622 | Pupil Assessment | Mandated |
| 3230 | Outside Activities (Teaching Staff) | Recommended |
| 4230 | Outside Activities (Support Staff) | Recommended |
| 3281 | Inappropriate Staff Conduct (Teaching Staff) | Recommended |
| 4281 | Inappropriate Staff Conduct (Support Staff) | Recommended |
| 5600 | Pupil Discipline/Code of Conduct | Mandated |
| 6470 | Payment of Claims | Mandated |
| 6480 | Purchase of Food Supplies(| Mandated |
| 7510 | Use of School Facilities | Recommended |
| 8505 | School Nutrition | Mandated |
| | Home Schooling & Equivalent Education | |
| 9270 | Outside the Schools | Mandated |

BE IT FURTHER RESOLVED, to approve the first reading of the following new policies:

| POLICY # | POLICY NAME | MANDATED/RECOMMENDED |
|----------|---|----------------------|
| | Resident Requirement for Person Holding School District Office, | |
| 1631 | Employment or Position | Recommended |
| 3282 | Use of Social Networking Sites (Teaching Staff) | Recommended |
| 4282 | Use of Social Networking Sited (Support Staff) | Recommended |
| 5561 | Use of Physical Restraint | Recommended |

Roll Call:

OLD BUSINESS:

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter
- 2) The matter(s) discussed will be made public when confidentiality is no longer required
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The Board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at <u>8:15</u> pm by <u>MITCHELL</u>, seconded by <u>KEATING</u> Voice Vote: 8 YES

Motion to return to Regular Session at <u>9:15 pm by <u>KEATING</u>, seconded by <u>BOLEN</u></u>

Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at ____p.m. by__KEATING_, Seconded by_BOLEN

Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION <u>EXECUTIVE SESSION MINUTES</u> <u>MAY 6, 2013</u>

ITEMS DISCUSSED:

- Ms. Baldwin discussed HIB #18
- Ms. Baldwin confirmed Special Board meeting, on Monday, May 13, 2013, 7:30pm, at Memorial School. The purpose of the meeting will be to interview principal candidates.
- Dr. Salemi updated the Board on negotiations with the WPEA.